



SOUTH EAST ASIAN GAMES FEDERATION

CHARTER AND RULES

DEFINITIONS

- 1 **“NOC”** means the National Olympic Committee of a South East Asian Country that has been accepted as a member of the South East Asian Games Federation.
2. **“HOST NOC”** means the National Olympic Committee that has been entrusted with the Honor of hosting the SEA Games.
- 3 **“FEDERATION”** means the South East Asian Games Federation.
- 4 **“COUNCIL”** means the Council of the South East Asian Games Federation.
- 5 **“DELEGATE”** means a person nominated to the Council of the South East Asian Games Federation by an NOC.
- 6 **“EXECUTIVE COMMITTEE”** means the Committee set up by the Council under Rule 11.
- 7 **“SEA GAMES”** means the South East Asian Games.
- 8 **“SOUTH EAST ASIA”** means the whole territory comprising the following countries: Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Timor Leste, Thailand, and Vietnam.

FUNDAMENTAL PRINCIPLES

- 1 The SEA Games shall be held every two years in between the years fixed for celebrations of the Olympic Games and the Asian Games.
- 2 The SEA Games shall be numbered from the first SEAP Games in Bangkok 1959.
- 3 The direction of the SEA Games shall be vested in the Council of the Federation.
- 4(a) The honor of holding the SEA Games shall be entrusted to the NOC of each country in rotation in alphabetical order, four (4) years in advance.
- (b) An NOC unable to accept the honor of holding the SEA Games in its turn shall inform the Council not later than one year after the Games had been awarded. The honor of holding the Games shall then be entrusted to the NOC of the Country next in the order of rotation.
- (c) If after the end of the SEA Games the next host country cannot stage the Games, the outgoing President shall call a meeting to decide on the country to host the next SEA Games.
- 5(a) The SEA Games is the exclusive property of the SEA Games Federation which owns all rights relating thereto, In particular, and without limitation, the rights relating to their organization, exploitation, broadcasting and reproduction by any means whatsoever.

- (b) All profits and funds derived from the holding of the SEA Games shall belong to the Host NOC.
 - (c) Any emblem and mascot created for the SEA Games may not be used for commercial purposes in the territory of an NOC, without the latter's prior written approval.
- 6 The Council of the Federation is responsible for:
- First - Ensuring the regular celebration of the SEA Games;
 - Second - Making them worthy of the glorious history and of high ideals that inspire the Olympic Games;
 - Third - Encouraging the organization of sports competitions generally, and to guide, influence, and lead amateur sport with the following aims:
 - to promote the development of those physical and moral qualities which are the basis of sport;
 - to educate young people through sport in a spirit of better understanding between each other and of friendship thereby helping to build a better and more peaceful world;
 - to spread the Olympic principles throughout South East Asia thereby creating goodwill in the region; and
 - to bring together the athletes of South East Asia in a biennial sport festival.

MEMBERSHIP

- 7(a) The Federation shall consist as of the founding year in June 1959 of the National Olympic Committees of the six (6) founder countries of the SEA Games, namely, MYANMAR, KAMPUCHEA, LAOS, MALAYA, THAILAND AND VIETNAM, each of which shall be a member of the Federation.
- (b) As from 31st August 1963, the 11 States of Malaya together with the States of Sabah, Sarawak and Singapore became Malaysia.
- (c) As from 9th August 1965 the State of Singapore ceased to be a State of Malaysia and became the independent Republic of Singapore and its NOC continued to be a member of the Federation.
- (d) As from 5th February 1977 the NOCs of the Republic of Indonesia and the Republic of Philippines became members of the Federation.
- (e) As from 10th November, 1977 the NOC of Brunei Darussalam became a member of the Federation.
- (f) As from 2003 the NOC of East Timor became a member of the Federation.
- (g) An NOC of any country in South East Asia wishing to join the Federation shall apply to the President of the Federation, who shall place the application, with full facts relating to its bona fide before the Council for its decision. On acceptance of its application, the NOC shall become a member of the Federation.

- 8(a) Each NOC shall be allowed to nominate not more than three delegates (and where possible at least one must belong to the opposite gender) to the Council of the Federation. Such delegates shall be nationals of the country of the NOC. NOC in such manner shall choose the delegates to the Council of the Federation as they may respectively prescribe.
- (b) A delegate shall serve on the Council until their successors are nominated by the NOC concerned.
- (c) Any person ceasing to be a delegate shall ipso facto cease to hold office in the Federation.
- 9 Each NOC shall have only one vote.
- 10(a) An outgoing President shall be an Honorary President; he/she shall have the privileges of a Counselor. This rule shall have retroactive effect from the 1st SEAP Games.
- (b) The Council may also elect as Honorary Members those who have rendered outstanding service to the SEA Games and/or the SEA Games Federation. They may attend General Meetings without voting rights. Such membership shall be nominated by his/her respective NOC and be terminated at the request of the NOC of the Member concerned. Each NOC shall have a maximum of 2 Honorary Members. Nominations must be submitted to the Executive Committee for consideration for recommendation to the Council. Honorary Membership shall lapse after 8 years.
- (c) The President, Honorary Secretary and the Treasurer are to be elected by the Federation from nominees put up by the Host NOC and shall hold office from the end of one SEA Games to the end of the next Games.
- (d) In the absence of the President, or while he/she is unable to act, the Honorary Secretary, shall have the powers of the President and shall act in his/her place. If the president dies or vacates his/her office, the same procedure shall be adopted until a new President is formally chosen.
- (e) The Chief of Office of the SEAGF Office under Rule 14A.2(b) shall be a member of the Council during his/her term of office as Chief of Office."**

EXECUTIVE COMMITTEE

- 11(a) An Executive Committee shall be formed to facilitate the management of the affairs of the Federation. It shall be composed of a Chairperson, **3 Vice-Chairpersons**, an Honorary Secretary, and one member from each of the NOCs in the Federation.
- (b) **Except for the third Vice-Chairperson stated in Rule 11(e)**, the members of the Executive Committee shall hold office for two years, renewable once for two years.
- (c) The Chairperson and a Vice-Chairperson of the Executive Committee shall be appointed by the host country, and a Vice-Chairperson to be held by the next host country. All shall be in office for the period of two years.
- (d) The first Vice-Chairperson and the Honorary Secretary of the Executive Committee shall be appointed by the Chairperson, and shall have no voting rights in the Committee.
- (e) The Chief of Office of the SEAGF Office shall be a member of the Executive Committee, with voting rights in the Committee, and shall hold such office in the Committee during his/her term of office as Chief of Office.**
- 12 The Executive Committee shall carry out such duties as are assigned to it by the Council from time to time. It shall keep the records of the Council and see that the Rules and Regulations of

the Council are observed and carried out. It shall also draw up the agenda for the meetings of the Council.

- 13 Either the Executive Committee or the President alone may take action to make a decision where circumstances do not permit such action or decision to be taken by the Council. However, such action or decision shall be subject to ratification by the Council at its next meeting.

STANDING COMMITTEES

- 14 There shall be five (5) Standing Committees in the SEA Games Federation.

14.1 The five (5) Standing Committees in the SEA Games Federation with the number of members are as follows:

- 14.1.1.1. Sports & Rules Committee (11 members)
- 14.1.1.2. Finance & Marketing Committee (5 members)
- 14.1.1.3. Medical Committee (11 members)
- 14.1.1.4. NOC Relations and Development Committee (5 members)
- 14.1.1.5. Women and Sport Committee (11 members)

14.2 The members of the Standing Committees shall serve for a two year term from the beginning of the year following a SEA Games until the end of the year of the next SEA Games.

14.3 The host NOC of the upcoming SEA Games shall be given the privilege of being the Chairman of the committees on Sports and Rules, Sports Science and Medical, and Finance and Marketing, provided such chairman is the nominated member of such Host NOC.

14.4 The Chairman of the other Standing Committees shall be elected by and from among the members of said committees.

THE ESTABLISHMENT OF THE SEA GAMES FEDERATION OFFICE

- 14A **The SEA Games Federation shall set-up “The South East Asian Games Federation Office” or in short, “The SEAGF Office”.**

14A.1 TERMS OF REFERENCE

The Terms of Reference of the SEAGF Office shall be as follows:

- (a) Generally, to act as the coordination and support centre and office for the SEAGF;**
- (b) To cooperate with, and support, the Organizing Committee of the SEA Games, NOC host country and its Secretariat, without any interference;**
- (c) To coordinate and provide support for the mutual exchange amongst SEAGF Members, of training, research and other programmes and facilities in the educational, professional, technical, administrative and other aspects;**
- (d) To act as an information hub for the SEAGF Members, including data collection and as an archives for the SEAGF;**

- (e) To promote, develop and maintain public and international relations with National Olympic Committees, the International Olympic Committee, the Olympic Council of Asia, sports bodies and other organisations, including but not limited to the United Nations;
- (f) To manage the finances, rights and privileges of the SEAGF, including but not limited to the SEAGF rights under Rule 5(a) of the SEAGF Charter, relating to the organisation, exploitation, broadcasting and reproduction of the SEA Games by any means whatsoever.

14A.2 STRUCTURE OF THE SEAGF OFFICE

- (a) The SEAGF Office shall be at such place as the Council shall approve, with the first SEAGF Office to be based in Bangkok, Thailand.
- (b) The SEAGF Office will be managed by a Chief of Office, as the Council shall approve, together with such number of staff, whether full-time or part-time, as appointed by the Chief of Office.
- (c) The tenure of the SEAGF Office will be for an initial minimum period of 8 years, and may be extended for such period or periods as may be approved by the Council.
- (d) The Chief of Office is to propose the management structure for the SEAGF Office and make such changes as and when deemed necessary or appropriate.
- (e) If and when deemed necessary by the Chief of Office, a Director or Chief Executive Officer is to be appointed when the volume of work increase in the SEAGF Office.
- (f) The Chief of Office is to report the SEAGF Office operations at the Executive Committee Meetings and Council Meetings, and, where necessary, seek approval of the Council on matters which require Council's approval.

MEETINGS OF THE COUNCIL, EXECUTIVE COMMITTEE AND COMMITTEES

- 15(a) The Council shall meet every two (2) years at the venue of the SEA Games, but the President shall summon a special meeting at any time upon the written request of not less than three (3) NOCs.
- (b) Meetings of the Executive Committee may be held at any time; decided upon by its Chairman.
- (c) There shall be quorum of the Council or the Executive Committee if not less than six (6) NOCs are represented at the meeting.
- (d) Each member of the Council, the Executive Committee or any committee of the Federation shall have a vote.
- (e) Any notice for the meeting of the Council, the Executive Committee or any committee of the Federation shall be given in writing, sent by prepaid registered mail, which notice shall be sent to the members of the Council, the Executive Committee or any committee of the Federation not

less than thirty (30) calendar days before such Meeting. If the President or the Committee Chairman convening the Meeting considers that the Meeting due to urgent matter(s) should be held immediately, notice shall be sent aforesaid to the members of the Council, the Executive Committee or any committee of the Federation not less than fourteen (14) calendar days before the Meeting.

- (f) Resolution of the Meeting of the Council, Executive Committee or any Committee of the Federation shall be adopted only by majority vote.

POSTAL VOTE

- 16 A resolution may, with the concurrence of the President or its Chairperson, be submitted to a vote by post of the Council or the Executive Committee as the case may be. If the majority is in favor of the resolution, the resolution shall be deemed carried and it shall be as effective as if it had been a resolution passed at duly convened meeting of the Council or the Executive Committee.

ALTERATION OF RULES

- 17(a) The Rules and Regulation of the SEA Games may be altered only if not less than two-thirds of the NOCs represented at a meeting of the Council vote in favor of the alteration.
- (b) The By-laws may be altered by the Executive Committee provided two-thirds of the NOCs represented at a meeting of the Executive Committee vote in favor of the alteration.

HEADQUARTERS

- 18 The President for the tenure of his/her office shall fix the Headquarters of the Federation.

NATIONAL OLYMPIC COMMITTEE

- 19 The NOC shall be the only official body, in its own country for all matters connected with the SEA Games. All arrangements concerning the SEA Games and all communications on such matters shall be addressed to it.

SUPREME AUTHORITY

- 20 The Council is the final arbiter on all questions concerning the SEA Games.

REGULATIONS FOR THE CELEBRATION OF THE SEA GAMES

- 21(a) The Council shall decide the date and country for the celebration of the next SEA Games. It shall entrust the holding of the Games to the NOC of the country concerned. The Host NOC may delegate the duties with which it has been entrusted to a special Organizing Committee chosen by itself, and whose officials shall henceforth correspond directly with the Executive Committee of the Federation. The power of this Organizing Committee shall cease at the end of the Games.
- (b) The Host NOC shall give a guarantee in writing that the Games will be held by it in strict accordance with the Federation Rules.

TIME, LOCATION AND DURATION OF THE SOUTH EAST ASIAN GAMES

- 22(a) The SEA Games shall, as far as possible, take place every two years in between the years fixed for celebrations of the Olympic Games and the Asian Games.
- (b) The time of year during which the SEA Games are to be held is not permanently fixed but will be proposed to the Council by the Organizing Committee through the Host NOC. The Council alone makes the decision.
- (c) The period of the SEA Games shall not exceed twelve (12) days, including the time for the Opening and Closing Ceremonies.

VENUES OF THE GAMES

- 23 The Host NOC shall select suitable competition venues for each sport in the program on the approval of the Council.

PRIVILEGES AND DUTIES OF THE ORGANIZING COMMITTEE

- 24 The Organizing Committee of the Host NOC shall be responsible for the SEA Games and shall make all the necessary arrangements subject to the approval of the Executive Committee. It shall as soon as possible after the Games, submit a full and complete printed or cyclostyled report to the council.

INVITATION AND FORMS

- 25(a) The invitations to take part in the Games shall be sent out by the Organizing Committee on the instruction of the Council. They shall be addressed to the NOCs of each country and drawn up in the following terms:

'In accordance with the instructions given by the Council the Organizing Committee of the South East Asian Games of 20__ has the honor to invite you to take part in the competitions and celebrations which will take place at _____ from ___ to _____.'

- (b) All documents (invitations, entries, entrance tickets, programs. etc.) printed during the Games as well as the badges shall bear the number of the SEA Games and the name of the City where it is celebrated.

FLAG AND EMBLEM

- 26(a) Both in the stadium and its neighborhood, the Federation Flag must be freely flown, with the flags of the competing nations. A large Federation Flag must fly in the Stadium during the Sea Games from a flagpole in the area where it shall be hoisted at the moment the Games are declared opened and lowered when they are declared closed.
- (b) The Federation Flag shall be of a height of two meters and width of three meters. It shall have a light blue background with ten bright yellow gold rings in the middle. The rings shall be approximately 3/ 6 of the height.

- (c) The light blue colored background means the water that surrounds, or the sky that covers the South East Asian countries.

The bright yellow gold rings symbolize the ten original South East Asian countries. They are intertwined to denote friendship, brotherly love and unity of purpose. See the Appendix for the geographic and graphic details of the emblem. If additional nations are added, or if some are deleted the original design of the Flag shall remain unchanged. No attempt will be made to identify any particular nation with any particular ring. The Flag is completely reversible.

OPENING CEREMONY

- 27 The Sovereign or Head of State, or his /her representative, who has been invited to open the SEA Games, is received at the entrance to the Stadium by the President of the Federation and by the President of the Organizing Committee. The two Presidents shall present their colleagues to the Sovereign or the Head of the State or his/her representative.

The Sovereign or the Head of the State, or his/her representative, is then conducted to the Royal Box where he/she is greeted with the National Anthem of his/her country.

The parade of the athletes then takes place. Each contingent dressed in its official uniform must be preceded by a shield bearing the name of its country and accompanied by its national flag (the countries being in alphabetical order except that the country organizing the Games shall be the last). Only those participating in the Games and not more than five (5) officials shall be permitted to take part in the parade.

The contingents shall salute the Sovereign or Head of State, or his/her representative, by turning their heads towards his/her box. The flags of the countries participating shall be furnished by the Organizing Committee and shall be of equal size.

Each contingent after completing its march around the Stadium shall line up in the center of the ground in a column, its shield and flag facing the Tribune of Honor.

The members of the Council of the Federation and the Organizing Committee then form up the Tribune of Honor. The President of the Organizing Committee mounts the Tribune of Honor and delivers a speech at the end of which he/she invites the Sovereign or Head of State, or his/her representatives to proclaim the Games open. The latter rises and says:

'I declare open the South East Asian Games for the ____ time celebrating the Games of the South East Asia.'

Immediately a fanfare of trumpets is sounded during which the Federation Flag is slowly hoisted. Pigeons are released followed by a salute of guns. The flame then arrives by a courier and after circling the track the sacred fire is lit. The Sports Hymn is sung during which members of the Council of the Federation and the Organizing Committee return to their seats.

Immediately afterwards the Oath is taken by the athletes. A representative of the country where the Games are taking place advances to the foot of the Tribune of Honor accompanied by the Flag bearers of his/her country. He/she mounts the Tribune of Honor and holding the Flag in his/her right hand and surrounded by the bearers of the flags of all the other countries arranged in a semicircle around him/her, he/she pronounces the following oath on behalf of all the assembled athletes:

"I swear that we will take part in the South East Asian Games in fair competition respecting the regulations which govern them and with the desire to participate in the true spirit of amateur sportsmanship for the honor of our countries and for the glory of sport".

The choir sings the National Anthem. The athletes then leave the Stadium by the shortest route. The ceremony then comes to an end and the competitions may begin, unless the afternoon had been set aside for a sports display or some such appropriate demonstration.

VICTORY CEREMONY

- 28 The medals shall be presented by the Guest of Honor of the President of the Federation or his/her representative, who must be a member of the Council of the Federation, during the Games if possible immediately after the event at a place where the competition took place and in the following manner:

The competitors who have been judged first, second and third shall take their places, in their sport costumes, on a stand facing the Tribune of Honor, with the winner slightly above the second who is on his/her right, and the third who is on his/her left.

The flag of the country of the winner shall be hoisted on the central flagpole and those of the second and third on adjoining flagpoles on the right and left as they face the arena. Meanwhile, the abbreviated National Anthem of the country of the winner is played and the competitors and the spectators shall face the flags.

CLOSING CEREMONY

- 29 The Closing Ceremony must take place in the Stadium after the last event. The bearers of the flags of the competing nations and the shield bearers march into the arena in single file in the same order as for the Opening Ceremony and take up their positions in a semicircle behind the Tribune of Honor. All the participating Contingents also march into the arena and take up their positions as for the Opening Ceremony. The Sovereign or Head of State, or his/her representative pronounces the closing of the Games in the following words:

'I declare the South East Asian Games closed and I call upon the youth of the South East Asian countries to assemble two years from now at _____ there to celebrate the _____ South East Asian Games. May they display cheerfulness and concord so that the Sports Torch may be carried on with even greater eagerness, courage and honor for the good of humanity throughout the ages.'

A fanfare is then sounded and the Sacred Fire is extinguished. The Federation Flag is slowly lowered from the flagpole and carried from the arena. The flag bearers, shield bearers and competitors then march out to appropriate music by the bands.

GENERAL RULES OF THE SOUTH EAST ASIAN GAMES

- 30 To be eligible for participation in the SEA Games, a competitor must comply with the SEA Games Federation Statutes and Rules as well as Rule 45 and the By-law to Rule 45 of the Olympic Charter.

NATIONALITY OF COMPETITOR

- 31 Only nationals of the country of the NOC shall be qualified to represent the NOC in the Games. All disputes relating to the determination of the country, which a competitor may represent in the Sea Games, shall be resolved by the Executive Committee in accordance with the By-law to Rule 46 of the Olympic Charter.

AGE LIMIT

- 32 There must be no age limit for participation in any event, except for those specifically approved by the SEA Games Executive Committee in order to cater to any specific requirements.

MEDICAL CODE

- 33(a) Doping Violation as defined by the WADA Code is forbidden.
- (b) All competitors are liable to medical control and examination carried out in conformity with the rules of the International Olympic Committee Medical Commission, the WADA Anti-Doping Code and Explanatory Documents.
- (c) Competitors in sports restricted to women must comply with the prescribed tests for femininity when needed.
- (d) Any competitor refusing to submit to a medical control or examination or who is found guilty of Anti-doping shall be excluded from the Games.
- (e) The principles of exclusion for teams and individuals shall be in accordance with the WADA Code.
- (f) A medal may be withdrawn by order of the Executive Committee on the proposal of the Chairman of the Organizing Committee.
- (g) A Medical Commission within the South East Asian Games Federation Medical Committee will be set up to implement these rules. Members of which would be nominated by their respective NOC, as approved by the Medical Commission of the SEAG Federation.
- (h) The above regulations shall in no way affect further sanctions by the International Federation.

PROGRAMME

- 34 The sports programme adopted for any one SEA Games shall consist of a minimum 22 sports, with events contained therein to be determined based on the following criteria:
- 34.1 there shall be no artificial events, especially for those adopted team events, unless the same are already practiced in the Olympic or Asian Games.
- 34.2 a minimum of four NOCs must participate in a sport/event for it to be included in the programme of the SEA Games, with a proviso to allow varying the same as and when required.
- 34.3 with the exception of Athletics, Aquatics, and Shooting, other sports in the SEA Games programme shall not have more than five (5%) percent of the total number of events or medal tally.
- 34.4 Following the existing guidelines of Athletics and Aquatics being Compulsory Sports, with a minimum of 14 sports from Category II and a maximum of 8 sports from Category III,

sports programme in the SEA Games should give priority or preference to those sports that are already included in the IOC and/or OCA sports programmes.

CATEGORY I: COMPULSORY SPORTS

1. Athletics
2. Swimming (including Diving and water polo)

**CATEGORY II: SPORTS IN THE OLYMPIC GAMES AND THE ASIAN GAMES
(MINIMUM 14 SPORTS)**

- | | | | |
|----|---------------------|----|-------------------|
| 1 | Archery | 2 | Badminton |
| 3 | Baseball | 4 | Basketball |
| 5 | Billiards & Snooker | 6 | Bowling (Tenpin) |
| 7 | Boxing | 8 | Canoeing |
| 9 | Cycling | 10 | Equestrian & Polo |
| 11 | Fencing | 12 | Football |
| 13 | Golf | 14 | Gymnastics |
| 15 | Handball | 16 | Hockey |
| 17 | Judo | 18 | Karate-do |
| 19 | Modern Pentathlon | 20 | Rowing |
| 21 | Rugby | 22 | Sailing |
| 23 | Sepak Takraw | 24 | Softball |
| 25 | Soft Tennis | 26 | Shooting |
| 27 | Squash | 28 | Table Tennis |
| 29 | Taekwondo | 30 | Tennis |
| 31 | Triathlon | 32 | Volleyball |
| 33 | Weightlifting | 34 | Wrestling |
| 35 | Wushu | | |

CATEGORY III: OTHER SPORTS (MAXIMUM 8 SPORTS)

- | | | | |
|----|-----------------------|----|--------------|
| 1 | Arnis | 2 | Bodybuilding |
| 3 | Chess | 4 | Dance sport |
| 5 | Fin swimming | 6 | Lawn Bowls |
| 7 | Kempo | 8 | Muay |
| 9 | Netball | 10 | Petanque |
| 11 | Pencak Silat | 12 | Shuttlecock |
| 13 | Traditional Boat Race | 14 | Water skiing |
| 15 | Vovinam | | |

- 34.6 Each adopted sport must belong to an existing International Sport Federation (IF) and/or an Asian Sport Federation (ASF)
- 34.7 The Organizing Committee may hold as a "Demonstration Sports", one (1) sport, subject to the approval of the Executive Committee.

PARTICIPATION OF WOMEN

- 35 Women are allowed to compete according to the rules of the International Federation concerned.

EVENTS

- 36 The Organizing Committee shall propose and the Executive Committee shall decide the events, which shall be included in each sport. In bearing with the regional aspect of the Games programme and statistical data referring to the number of the participating NOC in each event of the programme of previous Games.

The decision of the Executive Committee in the events which shall be included in each sport, has to be conveyed to the NOC at least twelve (12) calendar months before the date of the Opening Ceremony of the Games.

NUMBER OF ENTRIES

- 37 The maximum number of entries from each nation in each event is fixed by the Federation in consultation with the Host NOC. However, the following numbers cannot be exceeded:
- (a) For individual events, including singles and doubles events, there shall only be two entries from each NOC (without reserves). For the sports of Arnis, Bodybuilding, Boxing, Judo, Karate-do, Pencak Silat, Taekwondo, Weightlifting, Wrestling, Wushu, there shall only be one entry per weight category from each NOC and for Sailing where there shall only be one entry per event from each NOC. Any event with three or more members to make up a team shall be deemed to be a team event, and there shall only be one team (entry) from each NOC.
 - (b) For team events, one team per nation, the number of reserves shall not exceed the number of players allowed by the International Federation.
 - (c) For events where both team and individual competitions are conducted at the same time, the competitors for any one NOC cannot win more than two medals in their respective Individual events.

TEAM OFFICIALS

- 38 Team officials are defined as non-competitors including other team personnel who are serving the competitors with definite duties.
- (a) The quotas for team officials and personnel for each contingent shall not exceed 50% of the number of entered Competitors.
 - (b) Team officials and personnel for each contingent who are in excess of the quotas set forth in 38(a) shall be considered as extra officials.

ENTRY FORMS

- 39 The list of the sports and the events in which a country shall participate must be submitted to the Organizing Committee at least nine (9) calendar months before the date of the Opening Ceremony of the Games. This list may be telexed/telegraphed, faxed, but must be confirmed subsequently in writing.

If at the time of submission of entries, **the provisions** as stipulated under Rule **34 are not complied with**, then the sports events concerned shall be dropped from the games programme and the member countries shall be informed by telex or fax immediately.

Notice of the number of competitors to take part in the Games, which by Rule 37, must not exceed the number permitted for each event, together with the names of the competitors in each sport and in each event must be sent to and received by the Organizing Committee at least three (3) weeks before the date of the Opening Ceremony of the Games. All entries must be printed or typewritten on a form prescribed by the Organizing Committee.

If at the time of submission of final entries by name, there is less than the required number of entries as stipulated under Rule 35, then the sports/event concerned shall be dropped from the Games Programme. The decision to delete any sport/event from the Games Programme shall be notified to all member countries by telex/telegram/fax at least seven (7) calendar days before the date of the Opening Ceremony of the Games.

The entry form must include the text of the eligibility rule and the following declaration to be signed by competitor:

"I the undersigned, declare that I have read the eligibility code of the South East Asian Games Federation in accordance with the Eligibility Code of the Olympic Charter and that I comply with them".

The relevant National Federation and the National Olympic Committee shall also sign this form to confirm that they have brought all the Rules to the notice of the competitor. No entry shall be valid unless the above Rules have been observed.

INTERNATIONAL FEDERATION/ASIAN SPORTS FEDERATIONS

- 40 The Organizing Committee shall write to the International Federation concerned for their permission to hold their sport in the Games. If requested by the International Federation concerned one representative shall arrive at least five (5) days before the beginning of the first event of their sport in order to check the facilities and equipment and arrange the entries, which must conform to its rules and the rules of the SEAGF.

The Organizing Committee shall pay the accommodation, meals and local expenses of its representative at the established rate of the Organizing Committee until two (2) days after the closing of their competition.

In exceptional cases, if for technical reasons the presence of additional delegates are necessary, the appropriate arrangements shall be made with the Organizing Committee; the Executive Committee must be previously informed. In case of disagreement, the Executive Committees shall decide.

TECHNICAL OFFICIALS AND JURIES OF APPEAL

- 41 The necessary technical officials referees, Judges, umpires, timekeepers, inspectors, etc... and a Jury of Appeal for each sport shall be appointed by the appropriate National Federation of the Host Country which shall direct their work in conjunction with the Organizing Committee.

If technical officials are needed from the other Member Organizations, to be invited to the Games, the Organizing Committee shall seek approval from the Executive Committee. Should the Executive Committee approve the request, the Organizing Committee shall pay their expenses for accommodation, meals and local transport for the whole period of the Games.

The technical officials and the members of the Juries of Appeal must have never been professionals in sport.

No official who has participated in a decision may serve in the Jury of Appeal that reviews it. The findings of the Jury shall be communicated as soon as possible to the Organizing Committee and the Executive Committee.

Technical officials may not live in the Games Villages, but the Organizing Committee shall ensure and bear the cost of their living accommodation, including board and local transport facilities.

The Jury of Appeal's decisions on all technical questions concerning its respective disciplinary nature is final. They shall, however, be without prejudice to any further penalty, which may be imposed by the Executive Committee.

The Jury of Appeal shall be composed of a Chairman, which position shall be filled up by the Host Country of the Games with a representative of each member country as members.

The International Technical delegates to the Games may be appointed ex-officio member of the body and shall act only in an advisory capacity, unless their respective International Federation requires otherwise.

In the event of a dispute or protest relating to technical questions concerning its respective sporting event, representatives of countries in the Jury of Appeal whose countries are involved in the dispute or protest may be allowed to participate in the deliberations, but cannot vote in the resolution of the protest or dispute.

COURT OF APPEAL

- 42 The Executive Committee on behalf of the Federation is the Court of Appeal, which will decide finally on all questions concerning the Games. NOCs or the Organizing Committee may submit questions to the Court of Appeal. In addition the Court of Appeal may intervene in all questions of non-technical nature outside the Jurisdiction of the Juries of Appeal set up for each sport in the programme.

CLAIMS AND PROTESTS

- 43 Claims and Protests made to the judges on the grounds concerning matters of fact are decided by them without appeal. Appeals against other decisions of the Judges or with regard to any other matter must be addressed to the Chairman of the Jury of Appeal for the sport concerned by a representative of the NOC of the country making the appeal.

For exceptional circumstances, any claim must be made within thirty (30) minutes of the decision giving rise to the claim. The Jury of Appeal after an investigation shall then give a decision and this decision shall be irrevocable, except in the case of the disqualification of a team or of a competitor for infraction of the South East Asian Games Federation which shall be decided by the Court of Appeal. All claims and appeals must be made in writing.

PENALTIES IN CASE OF FRAUD

- 44 A competitor proved fraudulently to have transgressed the Rules and Regulations of the South East Asian Games Federation, shall be disqualified and lose any position he/she may have gained. If this competitor's NOC is proved to have been a party to the fraud his/her country shall be disqualified in the sport involved.

PRIZES

- 45(a) The prizes of the Games shall be provided by the Organizing Committee for distribution. They consist of medals and diplomas.
- (b) The first prize shall be a gold medal and a diploma, the second prize shall be a silver medal and a diploma, and the third prize a bronze medal and a diploma. In any sport event where there are only three teams/competitors, only the gold and silver medals and diplomas will be awarded.
- Diplomas but no medals will also be given for the fourth, fifth and sixth places.
- (c) There shall be no tie for gold, silver or bronze medal placing. Should there be a tie at the end of a competition for the gold, silver or bronze medal placing, a sudden death play-off or any appropriate method shall be held to break the tie.
- (d) This rule shall not apply in events where there is a no play-off between the losing semi-finalists or the bronze medal, or where the gold, silver or bronze medal placing is determined by electronic timing system.
- (e) All competitors and officials in the Games shall receive a commemorative medal.

CLASSIFICATION

- 46 In the South East Asian Games there is no scoring by countries. A roll of honor in alphabetical order of the names of first six competitors in each event shall be compiled by the Organizing Committee and delivered to the Council.

EXPENSES

- 47 The Organizing Committee shall ensure that all expenses for competitors and team officials that are within its jurisdiction, particularly board and accommodation expenses are kept to a minimum.

IDENTITY DOCUMENTS

- 48 Participants In the South East Asian Games whether as an official or competitor shall hold an International Passport issued by the government of the participating countries, which shall be the official document in the confirmation of the holder's identity, nationality and his/her right to travel to the country of the Games and to return to his/her own country. The organizer of the Games shall issue an identity card to be used together with the Passport, which shall allow the bearer to enter into the host country of the Games. It allows the bearer to stay to perform his Games function there for the duration of the South East Asian Games and for a period not exceeding two (2) weeks before and one (1) week after Games.

The organizer of the Games may use this identity card or issue the relevant accreditation card to allow bearer to access to the sites and events placed under its responsibility.

The identity documents shall be made available not later than six (6) weeks by the Organizing Committee and they shall be signed by it and contain a space for the counter signatures of the NOC.

The identity card shall contain the following particulars:

- Surname:

- Given names:
- Date of birth:
- Place of birth:
- Sex
- Nationality
- Address
- Profession
- Function during the Games.

In addition, the identity card shall bear the holder's photograph and signature.

The following categories of identity cards will be issued by the Organizing Committee.

- SEAGF Card: - for the Honorary Presidents, Honorary Members, President, Vice President, Secretary General, the Council members of the Federation.
- one accompanying guest for each of the above.
- A Card: - for the members of the Executive Committee of the Organizing Committee.
- for the Presidents and Secretaries General of the NOCs
- for the members of the Committees of the Federation.
- for the Presidents and Secretaries General of the International Regional Sports Federations.
- for the Chef de Mission
- for the Technical Delegates of the International Federations.
- one accompanying guest for each of the above.
- B Card: - for the Members of the second echelon of the Organizing Committee.
- for the Presidents and Secretaries General of the National Sports Organizations participating in the Games, and one accompanying Guest for each of them.
- for the Assistant Chef de Mission, and one accompanying guest.
- C Card: - for the attaches.
- each participating Member Organization will receive five (5) transferable cards.
- D Card: - for technical officials and juries of appeal stipulated in General Rule
- E Card: - for the Journalists and crews of radio, television and film.
- F Card: - for the competitors.
- for the team officials.
- G Card: - for the very important and important guests of the Federation, the Member Organization and Organizing Committee, and one accompanying guest for each of each of the above.
- O Card: - for the observers approved by the member Organization.

RESERVED SEATS

49 Free seats shall be reserved:

In the main Stadium:

- a box for the Sovereign or Head of State and his/her retinue;
- stand A for the identity cards SEAGF , G and A holders;
- stand B for the identity cards B, C and D holders.
- stand E for the identity cards E holders;
- stand F for the identity cards F holders;

In other stadium:

- one stand for the identity cards SEAGF~ G, A, B, and C holders;
- one stand for the identity cards E holders;
- suitable accommodation must be provided for the identity cards D and F holders as far as space will allow.

SEA GAMES VILLAGE AND HOUSING

50 The Organizing Committee shall provide one village for men and another for women so that competitors and the team officials can be housed together and fed at a reasonable price unless under special circumstances which the Executive Committee would agree to consider.

The Games Villages shall be at the disposal of the teams for at least seven days before the opening ceremony and two days after the closing ceremony of the Games.

If some competitors should not live in the Games Villages their rooms shall remain allocated to them, and the cost of the rooms shall be the liability of their respective delegation. In the event of the Executives Committee authorizing committee to hold any events elsewhere than in the Games city, official accommodation shall be provided for the competitors and the team officials concerned under the same conditions as are mentioned above.

The village shall be located as close as possible to the main stadium practice fields and other facilities.

Arrangements shall also be made for the accommodation of judges, referees, inspectors, time keepers, etc...

ATTACHES

51 In order to facilitate co-operation between the organizing committee and the Member Organization, the latter, after consultation with the former, shall appoint an 'attaché' to their country. The attaché should where possible speak the language of the country to which he/she is attached.

He/she acts as a liaison between the Organizing Committee and shall be in contact with both sides in order to assist with the travelling and housing arrangements and to help solve any problem, which may arise relative to his/her country's participation in the games.

MASS MEDIA ACCREDITATION

52 In order to ensure the fullest news coverage and the widest possible audience for the Games, the necessary steps shall be taken by the Organizing Committee to accredit the representatives of

the different mass media so that they can attend the competitions, demonstrations and ceremonies accompanying the Games. A request for accreditation should be done through the respective NOCs.

The Executive Committee, whose decision shall be final and binding, reserves the right to grant or refuse accreditation already granted by the Organizing Committee.

The purpose of accreditation is to facilitate the reporting of the games subject to the conditions laid down by the Organizing Committee.

Under no circumstances, throughout the duration of the Games, may any participating athlete, trainer, official, etc. be accredited or act as a journalist or photographer.

MEDIA COVERAGE RIGHTS FOR THE SEA GAMES

53 The Media Coverage Rights in the territory of each NOC shall belong exclusively to each NOC. Those Radio/Television stations wishing to broadcast/telecast the SEA Games must first seek prior approval of the respective NOCs.

FEDERATION BLAZER AND BADGE

54(a) The color of the blazer is DARK NAVY BLUE with two brass buttons in the front and two brass buttons at each sleeve.

(b) The emblem on the breast pocket should be the SEA Games Federation emblem in gold threads. For the past or present President of the Council, the word 'PRESIDENT' should be under the emblem. For the past or present Member of the Council, the word 'COUNCIL MEMBER' should be under the emblem.

(c) Only past or the present Members of the SEA Games Council shall be entitled to wear this blazer.

These Charter and Rules were adopted by the Council of the SEA Games Federation at its meeting in Bali, Indonesia, on 29th April 1978, with amendments included after the meetings:

- ***in Manila, Philippines, in 1981;***
- ***in Bangkok, Thailand, on 6th December 1985;***
- ***in Jakarta, Indonesia, on 25th, August 1986;***
- ***in Kuala Lumpur, Malaysia, on 8th April, 1988;***
- ***in Manila, Philippines, on 9th November 1990;***
- ***in Bangkok, Thailand on 1st August 1994 and 18th November, 1994;***
- ***in Jakarta, Indonesia, on 2nd July, 1996 and on 10th October, 1997;***
- ***in Bandar Seri Begawan, Brunei Darussalam on 19th May, 1998;***
- ***in Hanoi Vietnam on 09 December 2003;***
- ***in Manila on March 2004 and on April 2005;***
- ***in Bangkok, Thailand on 9th April 2006; and***
- ***in Jakarta, Indonesia on 30th May 2010.***
